



## **Job Title: Senior Accountant**

**Company Information:** OriGene Technologies (Rockville, MD) is a biotech company commercializing millions of gene-related reagent tools for life science research. Recognized globally as one of the world's largest sources for cDNA clones, recombinant proteins and antibodies, OriGene continues to drive innovation in CRISPR, assay development and in vitro diagnostic field. For more information, please visit our website: [www.origene.com](http://www.origene.com)

### **Summary of Position**

We are looking for a senior accountant/tax accountant to join our finance department to manage the general ledger reconciliation and tax reporting. The senior accountant will be responsible for managing general ledger, tax reporting and tax compliance.

### **Responsibilities and Job Duties**

- Works with CPA firm to files federal, state, and local income tax returns, extensions, and quarterly income tax payments.
- Prepares various tax filings: Annual reports, franchise tax returns, property tax returns, and sales and use tax returns.
- Prepares tax provision schedules by reviewing, preparing, and consolidating provision schedules.
- Maintains compliance with regulations by forwarding required information to federal, state, and local authorities.
- Prepares RD tax credit, UNICAP tax, and sales tax exposure analysis.
- Assists in researching international tax matters; prepares required tax memos during annual audit.
- Maintains the various ledger accounts including reconciliation of all balance sheet accounts
- Processes month-end balancing and journal entries.
- Performs general ledger analysis of accounts to ensure accurate recording
- Prepares manufacturing cost analysis and book cost of sales journal entries.

### **Minimum Qualifications**

#### Education & Experience

- Requires a bachelor's degree in a related area and at least 4 years of experience in the field.

#### Knowledge, Skills and Abilities

- Must be familiar with regulations at the federal, state and local level.

- Ability to read, analyze and interpret general business periodicals, professional journals, technical procedures or governmental regulations.
- Ability to write reports, business correspondence, and procedure manuals.
- Ability to effectively present information and respond to questions from groups of managers, clients, customers and the general public.
- Ability to deal with complex accounting issues.
- Must able to read and write Mandarin, Chinese.

**Preferred Qualifications**

- CPA Preferred

**This position is approved or not approved for relocation assistance.**

**To apply for this role, please send your CV/Resume along with a cover letter to [jobs@origene.com](mailto:jobs@origene.com). Please Reference "Sr. Accountant" in the Subject Line.**